

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**December 20, 2011**

**PRESENT**

C.W. Colladay  
P. Rodriguez  
G. Destache  
O. Garrett  
J. Butler

**ABSENT**

**GUESTS**

C. Colladay  
C. Destache

**STAFF**

J. Pape  
M. McCullough  
A. Harnden  
K. Caldwell  
N. Harper

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

**BOARD ITEMS:**

**4. Appointment of new Director.**

**ACTION:** Director Rodriguez moved to appoint John Butler as Director of Lee Lake Water District. Director Garrett seconded. Motion carried unanimously.

**5. Appointment of members to Finance and Engineering Committees.**

**ACTION:** The board elected to appoint Director Destache as chairman of the Engineering Committee. Director Butler will serve on that committee. The board elected to appoint Director Rodriguez to serve on the Finance Committee.

**6. Minutes of the November 29, 2011 Regular Meeting.**

**ACTION:** Director Rodriguez moved to approve the Minutes as written. Director Butler seconded. Motion carried unanimously.

**7. Payment Authorization Report.**

**ACTION:** Director Destache moved to approve the financial report and to authorize payment of the November 29-December 20, 2011 invoices. Director Rodriguez seconded. Motion carried unanimously.

**8. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

b. Lien update.

**ACTION:** Note and file.

**9. FY 10/11 Audit – Completed.**

**ACTION:** Noted.

**10. Director Rodriguez moved to add an Emergency Item to the agenda. President Colladay seconded. Motion carried unanimously.**

a. Resolution of purchase of real property from Corona Clay Company and the recording

of a conservation easement on such real property in satisfaction of the settlement agreement between Lee Lake Water District and Regional Water Quality Control Board.

**ACTION:** Director Rodriguez moved to adopt Resolution. Director Butler seconded. Motion carried unanimously.

**11. Trilogy Development.**

a. Homeowners Association update.

b. Golf Course update.

**12. Sycamore Creek Development.**

a. Project Update – The General Manager reported Regional Park meters have been installed.

b. 1748 homes to be built. 1122 houses occupied to date. 64% complete.

**13. CFD No. 1 Sycamore Creek Recycled Water System.**

a. Update on Ag Water Agreement – The Board directed staff to make modifications to language on pages 31 and 33 of the agreement.

**14. Retreat Development – Ryland Homes.**

- a. Project Update - None.
- b. 517 homes to be built. 450 houses occupied to date. 87% complete.

**15. Ranpac “Toscana” Project.**

- a. Project Update – None.
- b. 1443 estimated houses to be built.

**16. Re-alignment of Temescal Canyon Road.**

- a. Project Update – None.

**17. Mission Clay “Serano Specific Plan” Project (Blair Dahl).**

- a. Project Update – None.

**18. Water Utilization Reports.**

**ACTION:** Note and file.

The Board asked staff to look at the bar graph on page 42 for a possible error.

**19. Committee Reports.**

- a. Finance (Director Garrett) – Director Garrett reported that he has a new member on his Committee, Director Rodriguez.
- b. Engineering (Director Destache) – Director Destache reminded committee member Butler of the upcoming Committee meeting on January 10, 2012.
- c. Public Relations.

**ACTION:** Director Garrett moved to appoint Allison Harnden as the Board of Directors Public Relations representative. Director Butler seconded. Motion carried unanimously.

**20. General Manager’s Report.**

- a. General Manager’s Report

**ACTION:** Note and file.

- b. Operations Report.

**ACTION:** Note and file.

**21. District Engineer’s Report.**

a. Status of Projects

**ACTION:** Note and file.

**22. District Counsel’s Report – None.**

**23. Seminars/Workshops.**

**24. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of November was distributed to each Director along with the Agenda.

**25. Adjournment.**

There being no further business, the December 20, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:10 a.m. by President Colladay.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Owen Garrett, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_